

2019-2020 Lake Elementary School Parent & Family Engagement Policy

Part I: General Expectations

Lake Elementary agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.

- The school will update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children and make the parent and family engagement policy available to the local community.

- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand. The school will make the School Parental Involvement Policy available to the local community. The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school. The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.

- The school agrees to be governed by the following statutory definition of parent and family engagement and will carry out programs, activities and procedures in accordance with this definition:

Parent and family engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:

- *Parents play an integral role in assisting their children's learning;*
- *Parents are encouraged to be actively involved in their children's education at school;*
- *Parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children; and*
- *Other activities are carried out, such as those described in Section 1116 of ESSA.*

Part II: Description of How the School Will Implement Required School Parental Involvement Policy Components

1. *Lake Elementary School* will take the following actions to involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible. The following will be disseminated to parents for review through newsletters, informational meetings, e-mails, PTO Organizations:

- District Parental Involvement Policy;
- School Parental Involvement Policy;
- School-Parent Compact;
- Parent Notices as they apply to the Title I, Part A Non-Regulatory Guidance.

2. *Lake Elementary School* will convene an annual meeting during the first quarter of the school year at a convenient time to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I,
- Of their rights to be involved,
- About their school's participation in Title I.

If parents are unable to attend a meeting, the Title I teacher will make a personal phone call to the parent and discuss the above information.

3. *Lake Elementary School* will provide information about Title I programs to parents of participating children in a timely manner:

- Newsletters;
- "Meet the Teacher" Night;
- Parent-Teacher Conferences;
- Email;
- Title I Webpage
- Title I Parent Informational Night.

4. *Lake Elementary School* will provide parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, the proficiency levels students are expected to meet, and an opportunity for parents of participating children to provide suggestions as practicably possible through:

- Parent-Teacher Conferences;
- IEP's (Individual Education Plan);
- School Board Meetings;
- Title I Parent Informational Night.

5. *Lake Elementary School* will submit to the district any parent comments if the plan under section (1114)(b)(2) is not satisfactory to parents of participating children. Submission of comments will be made to the Superintendent and the parent will be notified by the district for a conference.

Part III: Shared Responsibilities for High Student Academic Achievement

1. *Lake Elementary School* will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- Newsletters;
- Meet the Teacher Night;
- Parent-Teacher Conferences;
- Email;

2. *Lake Elementary School* will incorporate the school-parent compact as a component of its School Parental Involvement Policy and will be disseminated to the parents at the beginning of every school year.

3. *Lake Elementary School* will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:

- The State's academic content standards;
- The State's student academic achievement standards;
- The State and Local Academic Assessments including alternate assessments;
- The requirement of Title 1;
- How to monitor their child's progress, and
- How to work with educators.

4. *Lake Elementary School* will, to the extent feasible and appropriate, ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parent of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand.